Auckland University of Technology Student Association Incorporated

**SRC Meeting Agenda**

Notice is hereby given of the SRC Meeting on 22/07/2020 at 3:00pm to

be held at the Student Lounge of the South Campus, and online through Zoom.

1. **Greetings (Sisifa)**

Apologies from Alice and Walter Fraser for not being able to attend and Prayag, Kelsey and Sophia for not being able to attend in person.

Introduction of Ankshita (AUT student who will be speaking on behalf of Prayag).

1. **Update of Vacancies (**Sisifa)
2. Accept Wujood’s resignation as B.E.L Faculty Rep
3. Acceptance of Te Haua's resignation of Student Director role on AUTSA Governance Board
4. Voting in of a new Student Director (Anahita)

3.**Presidents Report (Sisifa)**

**4.Vice Presidents Report (Mariner)**

**5. General Manager (Simon) and Special Projects Coordinator (Gareth) report on Progress**

**General Business:**

1. **AUTSA Finances (Te Haua, Daniel):**

Governance Board to identify key financial information that can be shared with the SRC. Questions around why the SRC isnot made privy to governance board finances and what can be done to make things more transparent.

* + 1. Update on SRC Budgets: Te Haua established the idea which was supported by both the SRC and Governance Board. What is the progress on this?
    2. Recommendation: Create a standard policy that all SRC Budgets/ Expenditure (Including President and VP) financial information to be shared with the SRC each month and made publicly available – This includes costs of all SRC related events, Training and Strategy Retreats
    3. Financial Reporting: Currently the SRC receives no financial reporting on the performance of AUTSA at any SRC meeting. I believe this is a big missed opportunity which excludes the SRC from providing valuable feedback into our operations and services. I would like to see the SRC receive appropriate financial reporting going forward at each SRC meeting deemed applicable so that AUTSA can have valuable input.

1. **International Student Issues and Appeals (Prayag)**

Highlight the academic dissatisfaction of International Students and outlining proposals to support them so they are treated equitably compared to domestic students.

1. **Parking Situation at North and South Campus’s (Te Haua and Daniel):**

Campus issues include parking machines being faulty, not accepting coins properly and card readers not working. What is the plan to prevent this, or if there is not one, why not?

1. **Procedure for Association Meetings (Te Haua)**
   1. Notice of SRC meetings: Written notice of the time and place of an SRC meeting should be made publicly available and published by the Association at least 1 week before the meeting date; and posted on communication channels at least one week before the meeting date. The notice must state the nature of the business to be transacted at the meeting in sufficient detail for members to form a reasoned judgment in relation to it, including details of the resolutions to be passed at the meeting (the Agenda).
      1. *Propose that the SRC create a standard Meeting date each month so that we’re not waiting for one to be called*
   2. Minutes: Minuities conducted of previous SRC meetings for 2020 have not been made publicly available. All SRC minutes should distributed and made readily available for all students once confirmed as accurate
   3. Live Streaming: Recommendation for all SRC meetings to be Live Streamed and made readily available
   4. Quorum: I do not have confidence that our recent AGM met quorum (30 Students) throughout the entirety of the meeting

**11.Update on the 2020 Elections Committee progress (Te Haua)**

* + 1. Progress update on the implementation work
    2. Deep concerns around the implementation of this year’s election.AUTSA

was slow to prioritise the necessary work in a suitable timeframe.

**12. AUTSA’S planning for Semester 2 Orientation for South Campus and City Campus (Daniel)**

Who was in charge for this and why did we as an organisation fail? Was there any discussion at the strategic retreat around orientation also?

**13. Student Spaces (AUTSA Lounges) (Te Haua):** Work with our student community into exploring redesigning our AUTSA spaces on each campus to be both fit for purpose and a welcoming environment to hang out and study.

**14.Declarations/ Contracts (Te Haua)**

 During his tenure as Maori Affairs Officer and as a Governance Board Director. Te Haua did not sign any documents around his roles/ responsibilities or non-discourse information except for remuneration process. We need to review this process as Will sent me the relevant information 5 months into my role.

1. **SRC Google Drive (Te Haua):**

There is a google drive folder which SRC Members have access to containing relevant institutional information which was created last year. I had not seen this folder or had access to one during my tenure so far as an SRC Member until Will sent it to me last month.

* 1. SRC Quarterly Reports: Quarter 1 and all reports following be made publicly alliable. Note that Quarter 2 is due.
  2. SRC Portfolios: Te Haua established the idea which was supported by both the SRC and Governance Board. What is the progress on this?
  3. Appointment of new Governance Board Student Director: Since Te Haua resigned when will a new member be appointed by the SRC?

**16.AUTSA Strategic Plan**

* + 1. AUTSA to make our Strategic Plan’s and pathway’s readily available for our student community. This encourages great feedback from our student community and accountability.
    2. Was the SRC distributed a copy of the 2019 Strategic Plan? If not, then Why?
    3. When was consultation/ progress reporting done with the SRC around meeting KPI’s and strategic priorities around Representation?
    4. Was the SRC consulted in the development of the 2020 reporting or 2021 Strategy going forward?
    5. Given the Limited Strategy developed at the recent Strategic Away day, What date has been set to hear from each SRC member around their portfolio and develop further strategy? (Which is much needed)

**17.SRC Strategic Retreat (Te Haua)**

* + 1. Was there an opportunity created for SRC members to provide qualitative feedback on the away trip (and in confidence)? For example via Good forms?
    2. When will the final costings of this trip be made available to the SRC

**18.** **Events Proposed**

1. Movie Night for International Students (Prayag)

This will first happen within the first 3-4 weeks of the term, and from then on will be a recurring fortnightly event.

1. Games Night for International Students (Prayag)

This will happen within the first 3-4 weeks of term.

1. Puppies Day (Prayag)
   * 1. Bring in pets from an organisation for a whole day for students to play with and relieve their stress. Prayag will have a discussion with the events team and come up with a budget that he will propose at the meeting.
2. **‘**KORERO & KAI’**:** Opportunity for Māori& Pasifika Students to come together and interact with each other over kai in the spirit of Whakawhanaungatanga*.*

**\*\*Proposed dates\*\***

* Tuesday 21st July 2020 – North Campus \ 11.30am – 1 pm (Free Pizza Lunch)
* Wednesday 22nd July 2020 – South Campus \ 8.30am – 9.30 am (Free Breakfast)
* Monday 20th July 2020 – City Campus \ 11.30am – 1 pm (Free Lunch at Refuel)

1. ‘Kōrero Mai’

 SRC Drop-in Sessions: An opportunity for any Students to drop-in and meet with an SRC Member on each campus. Great way to raise concerns, seek representation on issues or ask advice about joining or starting up your own event or club. (Te Haua can get these promoted and would also welcome feedback on how these could run because he would like to invite our Campus representatives to attend or suggest new ideas)

**\*\*Proposed dates\*\***

* City Campus (Maori Liaison Space): Monday’s \ 12pm – 1.30pm
* North Campus (Whanau Room): Wednesday Biweekly \ 11.30am – 12.30pm
* South Campus (KaiFe) – Friday’s \ 1pm – 2pm

1. Semester Māori sporting/ athletics events**:**

Building from the idea of creating a Māori social sporting team and begin planning my proposed Sporting Events. These events would be held at our North and South Campuses utilising their open spaces which AUTSA could support. My vision is that they would become major competitive events for AUT and our Māori community attracting high numbers of students throughout the university.